The funding is to support the organization of graduate students to read suggested journal articles to prepare for the seminars in this series.

Use letter-sized paper (8.5” x 11”) with margins set at a minimum of 1.87 cm (¾”) and 12 pt Calibri or Times New Roman font. Applications that do not conform to the specified format and limits will be rejected without review.

Organization and Location:

Date of submission:

Name and contact information of contact person:

Type and composition of journal club

Describe the type of journal club (e.g. for credit course, informal drop-in discussions, integration into existing journal clubs). Who are the anticipated attendees? How often and how many times do you anticipate the group will meet? How big do you expect the group to be? (1/2 page maximum)
Organizational/administrative structure
How will the meetings be advertised and organized? (1/4 page maximum)

Budget
List requested amount and provide a breakdown of proposed expenditures. Allowable expenses are refreshments and support of a graduate student or postdoctoral fellow to organize the meetings. Approval from department head/chair is required to receive the funding. Please indicate that you have received approval of this request. (¼ page)

Mandatory reporting obligations by May 15 2021
You will be asked to provide a small amount of information:

- attendance figures for each meeting, with level (PhD student, undergraduate, faculty, etc);
- description of any initiatives that followed from the journal club meetings (e.g. collaborations, papers, networks solidified);
- feedback on what went well and what could be improved in the future.