



CANSSI National Seminar Series Journal Club Funding Form

The funding is to support the organization of graduate students to read suggested journal articles to prepare for the seminars in this series.

Use letter-sized paper (8.5" x 11") with margins set at a minimum of 1.87 cm (¾") and 12 pt Calibri or Times New Roman font. Applications that do not conform to the specified format and limits will be rejected without review.

Organization and Location: Centre for Healthcare Innovation, Winnipeg Manitoba

Date of submission:

Name and contact information of contact person: xxxx@xxxx

Type and composition of journal club

Describe the type of journal club (e.g. for credit course, informal drop-in discussions, integration into existing journal clubs). Who are the anticipated attendees? How often and how many times do you anticipate the group will meet? How big do you expect the group to be?

(1/2 page maximum)

This journal club will primarily include the graduate students and post-doctoral fellows of the Data Science Platform at the Centre for Healthcare Innovation (CHI) in Winnipeg Manitoba. CHI encompasses students at the University of Manitoba in the Community Health Sciences, which includes biostatistics and epidemiology, and bioinformatics. For the 2020/2021 academic year, there are approximately 22 students and postdocs in the Data Science Platform.

The Journal club will be held once a month and will follow a semi-structured format. Students who are comfortable with the material in the paper circulated by CANSSI will be invited to either a) provide a presentation on the paper followed by a discussion period, or b) lead a discussion on the paper with pre-identified discussion points and questions to engage attendees. If no students are available to present, a facilitated discussion will be led by the journal club student organizer, with support from the overseeing faculty member. The journal club will be incorporated into an existing journal club and will be held as a "graduate-student spotlight session".

To incentivize participation, students who present/lead once during the year and attend 75% of the journal club sessions will be offered a Certificate of Completion. In addition, students in Community Health Sciences will be able to receive credit for attendance to this journal club as part of their class requirement to attend a certain number of events within the department. We anticipate that there will be 10-15 students in attendance for each journal club.

EXAMPLE



Organizational/administrative structure

How will the meetings be advertised and organized? (1/4 page maximum)

Meetings will be advertised through email distribution lists. The journal club will be led by the CHI Data Science Trainee Development Council. This council was established in April 2020 with a mandate to facilitate/create training and career development opportunities for the Data Science Platform trainees. The council consists of a lead senior PhD student and two graduate students (1 PhD and 1 Masters); leadership support is also provided by the Leadership Team in the Data Science Platform. A student from the council has been identified to be the main organizer of the journal club (PhD Student) and will be supported by the senior PhD Student. Two members of the Leadership team have been identified as faculty leads to support this journal club specifically.

The student organizer will be responsible for advertising, identifying and inviting potential student speakers, leading journal club discussions as needed, taking attendance at each meeting, and distributing Certificates of Completion at the end of the year.

Budget

List requested amount and provide a breakdown of proposed expenditures. Allowable expenses are refreshments and support of a graduate student or postdoctoral fellow to organize the meetings. Approval from department head/chair is required to receive the funding. Please indicate that you have received approval of this request. (¼ page)

Item	Justification	Unit Cost	Total Cost
Student Organizer	To organize journal club and encourage attendance to the CANSSI Seminar Series	28 hrs per semester (7 hrs per month) for 2 semesters @ \$16.85	\$943.60
Office Supplies <i>NOTE: typically, CANSSI doesn't provide office supplies, but this is a sort of special case.</i>	To print and mail certificates of completion. Given the complications of COVID-19 and working from home, the student organizer will be printing and mailing the certificates from home.	10 certificates @ \$2 to print and mail	\$20
Total <i>should not exceed \$1000 for the full year</i>			\$963.60

Mandatory reporting obligations by May 15 2021

You will be asked to provide a small amount of information:

- *attendance figures for each meeting, with level (PhD student, undergraduate, faculty, etc);*

EXAMPLE



- *description of any initiatives that followed from the journal club meetings (e.g. collaborations, papers, networks solidified);*
- *feedback on what went well and what could be improved in the future.*

EXAMPLE